

Horicon School District Co-Curricular Code of Conduct

STATEMENT OF PHILOSOPHY

Participation in Horicon School District co-curricular activities is an integral part of the Horicon School District curriculum; it is also a privilege that should elicit great pride in both the student and his/her family. Horicon School District's Strategic Goal #3 reads: **"The School District of Horicon will offer a strong co-curricular program to help enhance the success of students, build leadership skills, and increase school involvement of all students."** By providing a strong co-curricular program, Horicon School District extends the privilege of enriching the mind and body to any student meeting district, Wisconsin Interscholastic Athletic Association (WIAA), and any applicable governing body's requirements. Like anything of value, this privilege comes with a price tag. That price tag is a commitment by participants to follow established rules. Co-curricular participants who comply with this code of conduct demonstrate a desire to dedicate themselves to self-improvement as well as to enhance the best interests of teammates/co-participants, advisors/coaches, and the school. If accepted, this privilege carries certain responsibilities – those responsibilities are presented in this co-curricular code.

ELIGIBILITY

These Rules of Eligibility are established by the Wisconsin Interscholastic Athletic Association (WIAA) and are supplemented with Horicon School District rules. The following items are required for ALL co-curricular activities:

1. Enrollment in the Horicon School District as a full-time student.
2. Student AND Parent/Guardian attendance at a Co-Curricular Code meeting (1 per school year)
3. Student and Parent/Guardian signatures on the Co-Curricular Code of Conduct Contract.
4. An emergency medical form must be completed each year.
5. User fees, as determined by the Horicon School District Board of Education.

In addition to the items listed above, the following items are required for ATHLETIC participation:

6. A current physical exam form completed by a licensed physician, or alternate year card, to participate in physical co-curricular activities. The physical exam form must be completed every other year, with April 1st as the earliest day of the examination for the following school year. The alternate year card with Parent/Guardian signature is used in the second year.
7. Student and Parent/Guardian signatures on a WIAA Guidelines H.S. Athletic Eligibility Information Bulletin Waiver.

WIAA GUIDELINES for Athletic Participation

1. An athlete must meet school and DPI requirements defining a full-time student.
2. An athlete must remain in good academic standing in order to compete in any sport.
3. An athlete must be an amateur in all recognized sports of the Wisconsin Interscholastic Athletic Association in order to compete in any sport.
4. An athlete may not receive reimbursement for play in the form of salary, cash, or merchandise.
5. An athlete may not accept merchandise awards such as jackets, sweaters, watches, rings, billfolds, balls, etc.
6. An athlete may not permit the use of his/her name, picture, or personal appearance as an athlete, in the promoting of any commercial endeavor.
7. An athlete may not play in a contest under a name other than his/her own.
8. An athlete may not play in a non-school contest at the same time that he/she is a member of a school team in that sport.
9. An athlete shall be suspended from interscholastic athletics (competition) for acts at any time (including summer) involving buying, selling, using, and/or possessing alcohol, tobacco or other drugs.
10. An athlete may not compete if she/he becomes nineteen (19) before August 1 of any school year.

Note: A complete list of WIAA guidelines and procedures is available at www.wiaawi.org

Approved: July 11, 2011/Revised July 15, 2013

GOALS

Co-curricular activities are an integral part of our educational curriculum. They provide opportunities for learning experiences difficult to duplicate in other school activities. Horicon School District co-curricular activities have the following goals regarding learning outcomes for participants:

1. To develop leadership skills and responsibility
2. To show team spirit, to encourage others, and to contribute to good morale in our schools
3. To keep commitments to a team
4. To experience a variety of activities
5. To treat all persons respectfully regardless of individual differences
6. To show respect for legitimate authority (e.g. Coaches, Officials, Captains)
7. To accept responsibility to set a good example for teammates, peers, younger students, fans, and the community
8. To understand the necessity of abstaining from the use of alcohol, tobacco, and other drugs in order to achieve the positive benefits of interscholastic athletics
9. To help student-athletes realize that participation in interscholastic athletics is a privilege with accompanying responsibilities
10. To generate a sense of pride and unity in co-curricular programs for students, staff, and community

RESPONSIBILITIES

It is important to understand that participating in co-curricular activities is a privilege and not a right. This privilege carries with it significant responsibilities, including the following:

Responsibilities to Self: The most important of these responsibilities is to broaden and develop strength of character in co-curricular participants. Participants owe it to themselves to derive the greatest benefit from their high school experiences by living a healthy lifestyle and respecting their health, both physically and mentally, at all times.

Responsibilities to Academic Studies: Academic studies are the key to education. While co-curricular activities are important, they are, in fact, just one part of the overall education needed for future success. Academics must come first.

Responsibilities to School: Another responsibility assumed by co-curricular participants is to the Horicon School District. The attitudes and behaviors of co-curricular participants, on and off the field, stage, etc., reflect on the entire Horicon School District. Therefore, all co-curricular participants are responsible for doing their best and being good role models at all times. Horicon School District co-curricular participants will be a class act, and Horicon schools will be known as places of character and excellence.

Responsibilities to Community: The community and school tax monies make co-curricular activities possible. For that reason, co-curricular participants must remember that they hold a clear responsibility to their community. Co-curricular participants are leaders, simply because participation puts a spotlight on them. The attitudes and behaviors of co-curricular participants, on and off the field, stage, etc., reflect on all the communities served by the entire Horicon School District. This leadership role gives co-curricular participants the ability to contribute significantly to school spirit and community pride. By representing our schools and our communities positively, other communities and school districts will understand that Horicon schools are places of character and excellence.

Responsibilities to Others: Co-curricular participants also bear a heavy responsibility to their families. When participants live up to this Co-Curricular Code by letter and spirit, when they have practiced to the best of their ability every day, and when they have participated in the activity "all out," their parents and families can be justly proud of them, win or lose.

Responsibilities to Younger Students: The younger students in Horicon High School and Van Brunt Elementary/Middle School watch the co-curricular participants. These younger students know who the athletes and performers are and what they do. There is tremendous power in a positive example. Younger people will be proud of older co-curricular participants who do the right things. They will be very disappointed if those older participants do the wrong things. Each co-curricular participant must ask himself/herself a very simple question: "What do I want to be remembered for?"

Approved: July 11, 2011/Revised July 15, 2013

CODE OF CONDUCT RULES, MINOR INFRACTIONS AND MAJOR VIOLATIONS

Co-curricular participants should understand that this code of conduct program is not designed to be a punishment, but, rather, a deterrent to becoming involved in risky and dangerous behaviors. Because mental and physical well-being is essential for anyone to reach full potential, the Horicon School District wants co-curricular participants to use their place in the spotlight to become an active part of the solution to these issues, and not to become a part of the problem.

CODE OF CONDUCT RULES

The following rules will apply to each co-curricular participant and will be in effect at all times during the co-curricular season. Each activity advisor/coach also has the prerogative to establish and implement additional rules specific to his/her particular program. Advisors/coaches are expected to share these in writing with their participants and their parents/guardians on or before the first day of practice. A copy of these additional guidelines and expectations will be on file in the High School Office.

Academic: Students are required to maintain a passing grade in all classes in order to remain eligible for co-curricular activities. Official grade checks will be administered each mid-quarter and at the end of each quarter. At those times, both the quarter and semester grades must be passing (D- or better). If the student has an "F" in any class at the time of the mid-term grade check, he/she will be ineligible for the next 5 school days. If the student has an "F" in any class at the end of a quarter/semester, he/she will be ineligible for the next 15 school days.

After the period of ineligibility (5 days or 15 days), the student will take a grade slip to each of his/her current classes. Each teacher will record the student's current quarter and semester grades on the grade slip. If the student is passing all classes, both quarter and semester, and the grade slip is on file with the Activities Director, the student will be eligible for competition. If the student still has a failing grade in any of his/her classes, the student will remain ineligible. Once all grades are passing and the grade slip is on file with the Activities Director, the student may return to competition.

After becoming eligible again, the student will be required to get the grade slip signed each Friday until three grade checks in a row have been successfully completed. A failing quarter or semester grade in any class on one of the Friday grade sheets will result in ineligibility until the next Friday, when eligibility may be regained by having passing quarter and semester grades for all classes.

Failing quarter or semester grades at the end of 4th quarter of the school year carry their ineligibility period to the following fall. The WIAA rules for regaining eligibility are in effect for athletes in this situation.

8th grade students entering high school sports will be held to the same level of accountability – grades from the end of their 8th grade year will determine their eligibility to participate in the fall of their 9th grade year. Again, the WIAA rules for regaining eligibility are in effect for athletes in this situation.

SUMMER SCHOOL enrollment may make the student eligible for the fall sports season providing the following two conditions are met:

1. The Summer School course earns ½ credit in the same discipline as the course failed and erases the need for the student to retake the course the following year.
2. The Summer School course is successfully completed with a grade of "D-" or higher.

Attendance at school: Students are required to be in school on the day of a co-curricular meeting, practice, or contest. If a student is ill in the morning, he/she must report to school by 11:00 a.m., and the morning hours missed must be **EXCUSED**, by parent, according to school policy, before participation in Co-Curricular Activities. Exceptions to this attendance rule:

1. Attendance at an off-campus school-sponsored activity (job shadow, field trip, etc.)
2. Absences that have been pre-excused by the student and parent/guardian (doctor/dentist appointments known by student/parent ahead of time)

Attendance at activity events: When a student joins a co-curricular activity, he/she may be expected to dedicate the time specified for practice by the advisor/coach. If practice is required, regular attendance at practice is required to remain a part of the team. It is the athlete's responsibility to notify the coach, in advance, of any circumstances that would prohibit attendance at practice(s) or contest(s). In the case of a student's

Approved: July 11, 2011/Revised July 15, 2013

absence from school, parents/guardians notifying the school of student's absence should notify coaches/advisors directly via email or phone call/text.

Dress: Every co-curricular participant is expected to maintain appropriate standards of dress and grooming while representing their school and/or team.

Cell Phone Privacy: It is the practice of the Horicon School District to ensure the privacy of all individuals during the time they occupy locker room facilities at school and during school-sponsored events. Any use of cell phones is prohibited in any school locker room. If a cell phone is found, the advisor/coach has the right to confiscate the phone. If compromising photos are found to have been taken with the phone, this may result in immediate removal from the co-curricular activity; criminal and/or civil charges could also result.

Board of Education Policy #731.2 – Privacy in Locker Rooms

Locker rooms are provided for the use of physical education students, athletes, and other activity groups and individuals authorized by the building principal or district policy. No one other than school district administrative staff or coaches will be permitted to enter into the locker room or remain in the locker room to interview or seek information from an individual in the locker room at any time.

No cameras, video recorders or other devices that can be used to record or transfer images may be used in the locker room at any time. No person may use a cell phone to capture, record or transfer a representation of a nude or partially nude person in the locker room or take any other photo or video image of a person in the locker room.

Students and staff violating this policy shall be subject to school disciplinary action and possible legal referral, if applicable. Other persons violating the policy may be subject to penalties outlined in state law.

Legal Ref: Section 175.22 Wisconsin Statutes

Transportation: It is the practice of the Horicon School District that all students participating in school-sponsored events shall ride to and from such events on transportation provided by the school. Requests for alternative arrangements shall be made in writing by the parents in advance of the trip, and be approved at the discretion of the Activities Director or the Principal. Documentation of the approval must be presented to the advisor/coach prior to that student leaving the event.

Injury: Every participant in athletics is required to report any injury, however slight, to the coach at the time it occurs.

Equipment: Co-curricular participants are responsible for any uniforms and/or equipment issued to them. Each co-curricular participant is financially responsible for all lost, damaged (through negligence), or unreturned items issued by school officials in that student's name. Students will not be allowed to participate, practice, or compete in another sport until he/she has returned or paid for all uniforms and equipment that was issued to them in a previous season.

Quitting: A student who quits, or is dropped from a team/activity for disciplinary reasons, is not eligible to compete in another activity for the same season without the mutual agreement by both Advisors/Coaches and the Activities Director. A student who quits does not receive credit for serving a suspension. Any student who is cut, or does not earn a uniform, role, etc., for an activity for non-disciplinary reasons may compete/participate in another activity during that season.

Honesty Clause:

1. The co-curricular participant shall be truthful.
2. The co-curricular participant shall be forthcoming with information.
3. The co-curricular participant shall not be deceptive or untruthful.
4. The co-curricular participant shall be cooperative.

If a Horicon School District Administrator, Activities Director, or Coach/Advisor has a reasonable suspicion that a specific co-curricular participant may have violated the District's Code of Conduct, he/she may question that

Approved: July 11, 2011/Revised July 15, 2013

student about a possible violation. In responding to any such questioning about his/her personal actions, **it is expected that the student shall answer truthfully**. Also, during the questioning process, a student may not attempt to mislead or misrepresent himself/herself in any way that may impede the investigation. If a student's answer is subsequently found to be untrue, disciplinary action/penalty will be doubled. (Example: a half-season suspension will become a full season.)

Team Captains: Anyone who wishes to be considered for the role of Captain may do so, under the following conditions:

- ❑ Complete an application form and letter stating why he/she is interested in being a Captain, what positive attributes he/she brings to that role, and his/her agreement to be held to a higher standard regarding practice habits, sportsmanship, and adherence to the Co-Curricular Code.
- ❑ Attend a leadership seminar as provided by the school district and complete any work required by the instructor(s) of the seminar
- ❑ Remain in positive standing in the school, in all Co-Curricular Activities, and in the community
 - Depending upon severity and frequency, the accumulation of Code of Conduct Minor Infractions may result in loss of Captain position for the remainder of that season, at the Coaches' discretion.
 - A Code of Conduct Major Violation, as described below, will result in loss of Captain position for the remainder of that season.

The final decision about who receives the designation of "Captain" will still be under the prerogative of the Coach/Advisor.

CODE OF CONDUCT MINOR INFRACTIONS

The following Minor Infractions will apply to each co-curricular participant and will be in effect at all times during the co-curricular season. These violations accumulate only during each school year. The following Minor Infractions are unacceptable and the Advisor/Coach, Principal, and/or Activities Director reserves the right to impose a penalty as deemed appropriate by the severity of the Infractions – penalties may include suspension from practice(s) and/or competition(s). Each activity Advisor/Coach also has the prerogative to establish and implement additional Minor Infractions and consequences specific to his/her particular program.

Behavior and Conduct: Respect, courtesy, manners, and good sportsmanship are basic to good citizenship and shall form the basis for all behavior. Since co-curricular participants represent the school in public, their behavior frequently determines the opinion outsiders have of the school and community. It is expected that the conduct of co-curricular participants will be exemplary at all times. Below is a list of examples that are considered behavior unbecoming of a co-curricular participant (it is not intended as a complete list):

- ❑ Unexcused absences
- ❑ Vandalism or Property Destruction
- ❑ Poor sportsmanship including name-calling, obscene gestures, arguing and/or fighting
- ❑ Being suspended from school
- ❑ Engaging in, or being an accomplice to, any other immoral or unacceptable conduct contrary to the philosophy the Co-Curricular Code, the regulations within the WIAA, or the ideals, principles, and standards of the Horicon School District.
- ❑ Bullying/Cyber-bullying/Harassment. * This includes being a "silent by-stander." **
- ❑ Hazing/Initiation Ceremony. * The Horicon School District will not permit, nor will any co-curricular participant stage, any type of "initiation ceremony" or hazing for co-curricular participants at any time and on any level. This prohibition includes locker/shower pranks, etc. This includes being a "silent by-stander." **

*NOTE: Any bullying/cyber-bullying/harassment/hazing/initiation that rises to a level that results in arrest or criminal charges against the perpetrators will be dealt with as a Major Violation.

**NOTE regarding the "silent by-stander" clause: While it may be difficult to step forward to confront someone who is bullying/harassing someone else, it is the right thing to do. The potential human costs of this behavior are too great to excuse witnesses from the responsibility to step forward.

CODE OF CONDUCT MAJOR VIOLATIONS

Code of Conduct Major Violations will apply to each co-curricular participant on a year-round (12-month) basis in all locations, including non-school activities. Violation of the Code will result in penalties consistent with this Code as determined by the Board of Education, the Principal, and/or the Activities Director. All Code of Conduct Major Violations will be cumulative beginning with a student's entry into the Horicon School District.

Approved: July 11, 2011/Revised July 15, 2013

Code of Conduct Major Violations will be cumulative from grades 6-12. A student who has one or more Major Violations during grades 6-8 will start High School with one violation; if that student has a violation during grades 9-12, that will count as a second violation.

Academic Dishonesty: Co-curricular participants are expected to keep high standards regarding honesty in all aspects of their lives. If a co-curricular participant is found to be copying work from others (another student or any other source, including electronic sources) or allowing others to copy his/her work on any assignment, quiz, test, or exam without knowledge and permission of the teacher who gave the assignment, quiz, test, or exam, that participant will be held accountable to the Student Handbook as well as to the Co-Curricular Code of Conduct.

Criminal Behavior: If a co-curricular participant is involved in activities resulting in his/her arrest or in formal charges being filed against him/her in a court of law; if the Horicon School District has adequate and competent evidence that the student participated in the offense for which he or she is charged; a penalty may be imposed pursuant to this Code prior to completion of the criminal proceeding. **If the Horicon School District does not have such evidence and the student is convicted of a crime (misdemeanor or felony), the penalty pursuant to this code will be imposed upon conviction.** In the latter case, the co-curricular participant may continue to participate in his/her activities until resolution of the matter by the judicial system.

Chemical Health Violation: A chemical health violation includes possession, use, buying, selling and/or being under the influence of any drugs or drug paraphernalia. (Note: Drugs are defined as tobacco or other nicotine products; alcohol; illegal drugs; performance-enhancing drugs, including supplements such as creatine, HGH, etc.; or medications not prescribed to the user, or used not in accordance with prescription directions.)

Presence in a bar or tavern: Being present or loitering in a bar or tavern without the student's parent/guardian.

Presence at a party or gathering where alcohol or drugs are being illegally consumed: If a co-curricular participant attends a party where alcohol or drugs are being illegally dispensed, he/she must **LEAVE IMMEDIATELY**. To remain in the presence of this illegal activity shall constitute a violation of the Code of Conduct. *

Note: Co-curricular participants should encourage as many classmates/teammates/co-curricular participants as possible to leave with them.

*The intent of the "presence at a party" is not to deny participation with adult family members in gatherings such as weddings, anniversaries, or other family gatherings.

Hosts of Parties Lose the Most: There may be a **greater consequence** for a co-curricular participant who is determined to have been involved in the organization, facilitation, promotion, or hosting of any gathering or social event where alcohol or drugs were known to be available and/or used.

Cyber Image Policy: Any identifiable image, photo, or video which implicates a co-curricular participant to have been in possession or presence of alcohol and/or drugs or portrays actual use, or to have displayed behavior reflecting poor character or potential criminal activity, shall be confirmation of a Major Violation of the Code. Since there is no way to establish the authenticity of such images, all co-curricular participants must assume the responsibility of avoiding situations where such images could be recorded. It must also be noted that there may be persons who would attempt to implicate a co-curricular participant, by taking such images, to place them in a situation where they might be in violation of this Code standard. This is the Horicon School District's rationale for demanding that co-curricular participants not place themselves in such environments.

PENALTIES FOR CODE OF CONDUCT MAJOR VIOLATIONS

- ❑ The penalty for that season will be imposed immediately following the violation.
- ❑ When calculating the number of contest to be forfeited, any amount that results in a decimal remainder of .5 or greater will be rounded to the next whole number.
- ❑ The student will be ineligible for all co-curricular activities during the period of suspension and prior to a reinstatement request. If a student is involved in more than one activity at the time the Major Violation occurs (i.e., a sport and the school musical, etc.), the student will be suspended from EACH ACTIVITY in accordance with this policy.

Approved: July 11, 2011/Revised July 15, 2013

- ❑ During the period of suspension, the student is required to attend team/group meetings and practices, and must participate in every team/group activity, but may not compete or perform.
- ❑ FOR ATHLETIC ACTIVITIES in which the number of contests forfeited is greater than the number that remains in the season, the remainder will be carried over to the next sporting season in which the athlete participates. Number of contests may vary yearly. The specific penalty will be determined using the schedule for the current school year. The number of contests forfeited will be recalculated when the forfeiture involves two different sports, allowing a prorated penalty to take effect. A violation that occurs between seasons of athletic participation will incur a suspension during the athlete's next season of athletic participation.
 - POST SEASON PLAY AND SUSPENSIONS: The number of contests suspended is determined on the basis of regular-season contests. However, if that number of contests stretches into the tournament series for that season, games through which the athlete's team advances will count toward the suspension, and the number of contests the athlete is suspended in the next season will be prorated accordingly. WIAA policy also addresses this issue: "Any suspension which results in a student missing a WIAA tournament contest, results in that athlete being ineligible for the remainder of the WIAA tournament series in that sport." (WIAA High School Rules at a Glance, Item I)

First Violation: Automatic suspension from the competitive team or any performance for 50% of that season's scheduled contests or performances. If a co-curricular participant receives a violation due to alcohol or drug-related issues, the co-curricular participant will be required to meet with the school's AODA Coordinator, who may facilitate a short-form drug/alcohol assessment. After this meeting, the co-curricular participant will follow the recommendations of the AODA Coordinator regarding further meetings with the Coordinator, treatment, etc. The AODA Coordinator will sign a written acknowledgment that the co-curricular participant has followed through with his/her responsibilities under this section of the Code. If treatment is recommended, it is the financial responsibility of the parents/guardians to provide for that treatment. Because athletes have a proven increased risk of injury after use of illegal chemicals, athletes will be required to provide evidence of a clean drug test prior to any further participation in practices or contests – this, too, shall be the financial responsibility of the parents/guardians. Further drug tests will be administered at random time intervals – the cost of the random tests will be borne by the Horicon School District. *

Second Violation: Automatic suspension from competitive teams and performances for one calendar year. Participation in practices may begin during the 50th week of the suspension. If a co-curricular participant receives a 2nd violation due to alcohol or drug-related issues, the co-curricular participant will be required to receive an Alcohol/Drug Assessment. The assessment must be completed by a licensed independent agency – a list of acceptable agencies is available upon request from the Horicon High School Office. The co-curricular participant must provide written acknowledgment, signed by a representative of the agency, stating that he/she has completed the Alcohol/Drug Assessment. If treatment is recommended it is the responsibility of the parents/guardians to provide for that treatment. Because athletes have a proven increased risk of injury after use of illegal chemicals, athletes will be required to provide evidence of a clean drug test prior to any further participation in practices or contests – this, too, shall be the financial responsibility of the parents/guardians. Further drug tests will be administered at random time intervals – the cost of the random tests will be borne by the Horicon School District. *

Third Violation: Automatic suspension from all co-curricular activities for the rest of high school career.

*NOTE: A random test that shows positive for drug/alcohol use after the co-curricular participant has previously tested clean shall be considered evidence of a separate Major Violation.

CODE OF CONDUCT MAJOR VIOLATIONS REINSTATEMENT

Reinstatement follows the Horicon School District's commitment to the "restorative justice" model – it is not intended to be a punitive approach. It is intended to hold co-curricular participants accountable for their actions and to help them consider the many consequences of negative choices, and aid them in "restoring" relationships with those affected by their actions.

All students must seek reinstatement after any Code of Conduct Major Violation to regain eligibility.

1. For a 1st Violation, the student must attend all practices/meetings and be present at all competitions while under suspension. For a 2nd Violation, the student must attend all practices/meetings and be

present at all competitions for the sport and/or activity of re-entry, starting with the beginning of the re-entry season.

2. A written request for reinstatement must be submitted by the student to the Activities Director. The letter must demonstrate understanding of why the student was suspended; it must include a plan to remain in good standing in the future; and it must explain the benefits for the student to return to competition and/or the activity.
3. The student must make a verbal apology to the team. At that time, the student will re-sign the Code of Conduct Contract.

CODE OF CONDUCT MAJOR VIOLATIONS REPORTING PROCEDURE

A Major Violation of the Co-Curricular Code of Conduct must be reported to a Coach/Advisor, Principal, or Activities Director within the school year of the alleged Violation. Coaches/Advisors receiving such allegations will report them to the Principal or Activities Director. The report should indicate the nature, date and time (if appropriate) of the Violation. Alleged Violations during the summer months must be reported in writing or by phone to a school administrator or Activities Director within the first fifteen school days. The name of the reporting witnesses will be kept confidential if possible.

CODE OF CONDUCT MAJOR VIOLATIONS SUSPENSION PROCEDURE

When an alleged Major Violation of the Co-Curricular Code is reported to the Principal or Activities Director, the Principal or Activities Director shall meet with the co-curricular participant – participation in co-curricular activities may continue until this meeting is held.

1. In the event that the co-curricular participant admits to the allegation of a Violation at this meeting, the Principal or Activities Director shall impose the appropriate penalty for the Violation as specified, effective immediately. The co-curricular participant and his/her guardians shall be given written notice of the Violation and the consequences imposed.
2. In the event that the student denies the alleged Violation, the Principal or Activities Director shall determine whether there is sufficient evidence to warrant further action. If there is sufficient evidence that the student has committed the alleged Violation, the Principal or Activities Director shall impose the penalty for the Violation as specified, which begins immediately. If the student's denial is deemed to have been dishonest, the Honesty Clause will be put into effect. The student and his/her guardians shall be given written notice of the Violation and the consequences imposed, and they shall be informed of the opportunity for appeal to the Co-Curricular Appeals Committee.

CODE OF CONDUCT VIOLATIONS APPEAL PROCESS

In the case of a dispute regarding the circumstances that led to a suspension, a co-curricular participant may request, in writing, an Appeal Hearing. The Appeal Hearing will be held as soon as it is practical to do so.

- The Appeal Committee will be made up of
 - The Activities Director* (voting member)
 - The Building Principal* – (non-voting member – Chair of the Hearing)
 - Five coaches (not to include the current season coach of the student) chosen by the Activities Director* (voting members).
 - One teaching staff member who does not coach, chosen by the Activities Director* (voting member)
 - The building's twelve-month secretary, who shall take minutes of the proceeding (non-voting member)

*NOTE: If the Activities Director made the original decision on the Violation, the AD and Building Principal will switch roles.

- Notification of the hearing shall be presented in writing to the co-curricular participant and his/her parents/guardians. The participant may have his/her parents/guardians and one student of his/her choice present at the Appeal Hearing.
- The Hearing should allow for open discussion of the allegation. After the Chair has determined that the allegation has been discussed sufficiently with the co-curricular participant and his/her parents/guardians, everyone but the voting members of the Appeal Committee, the non-voting Building Principal or Activities Director, and the secretary will be excused from the hearing. The Chair shall call for a written ballot from the seven voting members of the Appeal Committee. The question for the ballot

Approved: July 11, 2011/Revised July 15, 2013

is "Is the co-curricular suspension to be upheld?" A "yes" or "no" should be recorded for each voting member. The Athletic Director or the Building Principal (the non-voting member of the Appeal Committee) and secretary will count the ballots, and the final tally will be recorded in the minutes.

- ❑ The secretary will produce minutes of the meeting, and copies will be given to the Athletic Director, the Building Principal, and the District Administrator.
- ❑ Either the Athletic Director or the Building Principal (the non-voting member of the Appeal Committee) will mail the decision of the Appeal Committee to the student's home address on file.
- ❑ All discussion, results of the vote, and minutes of the hearing are confidential to the extent permitted by law.
- ❑ If the co-curricular participant does not agree with the outcome of the Appeal Hearing, he/she may appeal the decision to the Board of Education by sending a written request for an appeal to the District Administrator.

ATHLETIC AWARDS SYSTEM

Awarding of Letters and Points

1. Athletes competing at the varsity level and completing the season in good standing, are eligible for a varsity letter.
2. These guidelines for varsity letter awards may be used by coaches in determining letter qualifiers.
 - a. **Baseball:** Play in at least 25 innings during the season
 - b. **Basketball (boys and girls):** Play in at least 20 quarters.
 - c. **Cheerleading:** perform as a member of the varsity squad at least 75% of the season.
 - d. **Cross Country (boys and girls):** Finish as one of the top seven competitors for his/her squad in at least 60% of the scheduled meets.
 - e. **Football:** Play in at least 10 quarters in one season. (Quarters may be pro-rated if athlete is injured during the season.)
 - f. **Golf (boys and girls):** Finish as one of the top seven competitors for his/her squad in at least 60% of the scheduled meets.
 - g. **Softball:** Play in at least 25 innings during the season
 - h. **Track (boys and girls):** places as an individual, or as a member of a relay team, in the Varsity Conference Meet or in the WIAA State Meet Series; or score at least 10 points in varsity invitational meets over the course of the season.
 - i. **Volleyball:** Play in at least 60% of varsity games.
 - j. **Wrestling:** Wrestle in at least 12 varsity matches.
 - k. **Senior Athlete:** A student-athlete player who has been out for the sport four years, but who does not meet the basic requirements shall be awarded a varsity letter.
 - l. Appeals regarding the awarding of letters and points may be made to the athletic committee.
 - m. No student will be awarded athletic points if he/she does not finish the season in good standing.

POINT AWARDS FOR ATHLETES

<u>SPORT</u>	<u>VARSITY PARTICIPATION</u>	<u>J.V. & FRESHMEN PARTICIPATION</u>	<u>ALL LEVELS ATTENDANCE</u>
Baseball	50	25	10
Basketball (boys & girls)	50	25	10
Cheerleading/Spirit Squad	50	25	10
Cross Country (boys & girls)	50	25	10
Football	50	25	10
Golf (boys and girls)	50	25	10
Softball	50	25	10
Track (boys and girls)	50	25	10
Wrestling	50	25	10
Volleyball	50	25	10

Approved: July 11, 2011/Revised July 15, 2013

1. Athletes shall earn points as listed in the table for participation and attendance. The head coach will have final say as to points awarded based on participation and contributions to the team's accomplishments and attendance at practice and contests.
2. At the close of each sport season, the head coach shall furnish the activities director a copy of points awarded at the varsity, J.V., and freshman levels, and present a points certificate to each athlete who earned points in that sport.
3. Letter awards and point accumulation shall be independent of each other.
4. Athletes are entitled to one chenille letter award. Subsequent letters will be represented by service bars.
5. Managers, who attend each practice and contest, will be awarded points on the same basis as athletes. Statisticians points are based on participation at all contests and no practice.
6. An athlete may receive only one medal of each class; bronze, silver, gold, and a statuette. Point requirements for specific medals shall be 275 points (bronze), 350 points (silver), 450 points (gold), and 600 points (statuette).
7. A graduating senior athlete who compiles a total of 600 or more points, competes his/her senior year in a sport he/she has participated as a sophomore and junior, and completes his/her athletic career in good standing, shall receive an athletic statuette. The determination of "good standing" shall be made by the activities director and head coaches involved with each specific athlete.

Horicon School District Co-Curricular Code of Conduct Contract

The Horicon School District promotes Co-Curricular Activities that perform, compete, and win with honor and pride. All students who accept the privilege of participation in Co-Curricular Activities must also make a commitment to representing themselves, their teams/activities, their school, and their community according to this ideal.

SUPREME COURT UPHOLDS CO-CURRICULAR CODE CONTRACTS

The Supreme Court of the United States supports the efforts outlined in this Co-Curricular Code of Conduct. Co-Curricular Codes of Conduct and drug testing have been upheld five times by the Supreme Court. The basis for this support is that schools must ensure the health and safety of those that participate in co-curricular activities.

Parent/Guardian:

By signing this document, I (print) _____, parent/guardian, indicate that I have knowledge, understanding and agreement to these standards, set forth in order for my son/daughter (print) _____ to be afforded the privilege of representing Horicon School District as a participant in a co-curricular activity. I am also aware that any violation on the part of my child, of any of these standards, shall result in the consequences contained in this policy.

Signature

Date

Co-Curricular Participant:

By signing this document, I (print) _____, co-curricular participant, indicate that I have knowledge, understanding and agreement to these standards, set forth in order for me to be afforded the privilege of representing Horicon School District as a participant in a co-curricular activity. I am also aware that any violation of any of these standards shall result in the consequences contained within this policy.

Signature

Date

If a student athlete, the following must also be completed:

Parent/Guardian:

By signing this document, I (print) _____, parent/guardian, indicate that I certify that I have read, understand, and agree to abide by all WIAA standards, including the H.S. Athletic Eligibility Information Bulletin. A complete list of WIAA standards is available at www.wiaawi.org.

Signature

Date

Student Athlete:

By signing this document, I (print) _____, co-curricular participant, indicate that I certify that I have read, understand, and agree to abide by all WIAA standards, including the H.S. Athletic Eligibility Information Bulletin. A complete list of WIAA standards is available at www.wiaawi.org.

Signature

Date

Approved: July 11, 2011/Revised July 15, 2013