

Dear Marshmen Families,

Thank you for your patience as we continue to plan for this unprecedented journey. Please see the guidance that we are providing for you and your children during our virtual learning time.

Please know, there are no educational expectations for the remainder of this week (March 18-20), as staff prepares for virtual learning.

Beginning Monday, March 23, students will be expected to engage in online instruction with all of their teachers. Recommended guidelines for daily school work are as follows:

K-2 (2.5 hours)

3-6 (3.5 hours)

7-12 (4.5 hours)

Please understand that these hours are general guidelines, and the amount of time spent on schoolwork may vary day-to-day.

District-wide teaching staff and Nurse Sarah Kuhnz will hold virtual “office hours” in order to assist students and families. They will be available from 9:00-10:30 am and 1:30-3:30 pm. Please plan to communicate via email, [Google Classroom](#), or [Google Meet/Hangouts](#). Please click on the blue text in this email to learn more.

Based on the survey results and our checkout sheets, we believe that every family has a minimum of one electronic device such as a tablet, iPad, or Chromebook. If this is not the case, please contact the office of your child’s school between the hours of 7:30-3:30. Additionally, if you do not have enough devices to support your students’ needs (for example, you have one device for three children) contact the office.

Elementary Families: Please plan to pick up additional materials in the Van Brunt Cafeteria during the day on Friday, March 20, between the hours of 7:30-3:30. If your child’s teacher does NOT intend to send work home or has already done so, they will contact you directly.

We encourage you to take advantage of our FREE breakfasts and lunches available for pickup daily from 7:30-9:30 at the High School, for any community member up to age 18.

Finally, see the attached Board Policy for care of district property regarding use of our district computers.

Horicon Strong,

Rich Appel