

HORICON HIGH SCHOOL DISTINGUISHED ALUMNI AWARD

BY-LAWS

December 2004

Original Members include:

Teachers: Rebecca Hoffmann, Maria Bislew, Mike LeBouton

Students: Jordan Day, Brock Sawyer, Lucas Hechimovich, Sam Davidson, Lindsey Firari,
Rachel Gerth and Jenna Aumann

Administration: Jeffrey C. Higgins, Principal

Article I

HORICON HIGH SCHOOL
DISTINGUISHED ALUMNI AWARD

Article II

PURPOSE

- A. Recognize and honor outstanding graduates of Horicon High School who have excelled in their professions and/or made significant contributions to their communities.
- B. Display to the students and to the public the accomplishments of graduates who have distinguished themselves as role models.
- C. Provide opportunities for students to participate in the selection and recognition of former Horicon High School graduates.
- D. Provide opportunities for students to interact with these role models.

Article III

MEMBERSHIP

- A. Nominees into the Horicon Distinguished Alumni Award shall have graduated from Horicon High School at least five years prior to nomination.
- B. Significant contributions to their profession and/or community should be given top consideration, along with any other outstanding accomplishments, after graduating from Horicon High School.
- C. High moral values, good ethics, character and discipline during post high school years shall be a consideration.

Article V
AWARDS

- A. A plaque shall be presented to the inductee. This plaque shall be placed on permanent display at Horicon High School. The plaque will include a recent photo as well as their high school graduation picture.
- B. Recipients of the Horicon Distinguished Alumni Award shall be given an award in appreciation for their accomplishments.
- C. Recognition of the Horicon Distinguished Alumni inductees shall take place at graduation ceremony in the spring of each school year.

Article VI
BY-LAW REVISION

Amendments to the Horicon Distinguished Alumni Award by-laws shall be voted upon by the Horicon Distinguished Alumni Committee at a committee meeting or by absentee vote if having an excused absence from the meeting. Amendments receiving two-thirds majority votes from the eligible Horicon Distinguished Alumni Committee members shall be adopted.

Article VII
HORICON DISTINGUISHED ALUMNI AWARD COMMITTEE

- A. Responsibilities
 - a. The general responsibilities for the committee are to govern and to administer this organization within the guidelines set forth in the by-laws.
 - b. The Horicon Distinguished Alumni Committee shall establish policies and procedures necessary for the proper functioning of the Horicon Distinguished Alumni Award only when adequate policy or procedures do not already exist within these by-laws.
- B. Membership on the Horicon Distinguished Alumni Award committee shall be selected by the principal of Horicon High School with the assistance of present committee members.

Article VIII

The committee shall be made up of three teachers, nine students and one building administrator.

Article IX
HALL OF FAME

Duties of the Committee:

1. Receive folder of nominees' biodata information and be familiar with the contents.
2. Attend the selection meeting in April and vote for your top three candidates of choice. Ranking top choice #1, second #2 and third choice #3.
3. Solicit from others and/or make nominations for the pool of nominees.

Duties of Chairperson:

1. Update the biodate on nominees and prepare folders to disseminate to the committee members for April meeting.
2. Appoint committee members as necessary:
 - a. 3 faculty members -women and men from different departments
 - b. 7 students -students will be appointed as freshmen (1 female and 1 male) and may continue throughout high school, if they so desire
3. Schedule and conduct a meeting to select the inductee.
4. Notify inductee by mail following the meeting and select a spring date, if possible. Give hints for acceptance speech (3-4 minutes) at the graduation. Request a guest list for the ceremony.
5. Contact the local newspapers.
6. Request two photos.
7. Introduce the inductee at the graduation ceremony.