

Horicon Meal Charge Policy

It is the goal of the Horicon Nutrition Service to serve healthy, nutritious meals to all students. Because we are a self-funded food service, it is imperative for us to prevent lunch money accounts from reaching negative balances. Therefore, the Horicon School District Meal Charge Policy is implemented as such:

- Students in grades 6-12 who have an account with a negative balance will not be allowed to purchase any ala carte item.
- All students with account balances below the limit of -\$10 will not be allowed to purchase lunch. *(In these situations, the parents of students in grades K-5 will receive a phone call asking them to bring lunch or money for their student.)*

Because we care about our students, we work diligently to prevent such situations. Every Thursday, a note is sent home with elementary students who have a balance of \$5 or less, informing parents of the need to deposit money. Likewise, while purchasing lunch, all students are notified when their account balances are below \$10. Despite these efforts, it will be beneficial for parents to check balances online, as well.

Furthermore, our program offers meals to our students with the option of them being free or reduced in price based on income. You can find income determinations on the school website or on the free and reduced application itself. If you believe you qualify, **it is beneficial for you to complete a free and reduced form to prevent negative balances.** This form can be completed during any time of the year, but must be completed every year as circumstances can change. No child is overtly identified by the amount they pay, and all information remains confidential.

Please reach out to the principal or superintendent with any extenuating circumstances relative to negative balances. **We strongly encourage all families to fill out a free and reduced meal form.** You can find forms online, in the Horicon School District offices, or from your child's teacher.

If you have any questions or concerns, please contact Kim Waech, Director of Horicon Nutrition Service, at kwaech@horicon.k12.wi.us or (920) 485-2898 ext.