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## BOARD OF EDUCATION MEETING

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February 19, 2018

7:00 p.m.

Van Brunt Elementary School – Professional Learning Center, 2<sup>nd</sup> Floor, Room 239

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- I. Board of Education meeting called to order by President Streblov at 7:00 p.m.  
Members Present: Nathan Hodgson, Eric Krause-Emerick, Jim Grigg, Tina Streblov, James Ketchem, David Westimayer  
Members Absent: Amanda White
  - A. Pledge of Allegiance
  - B. Acknowledgment of Proper Posting  
Mr. Appel acknowledged the proper posting of the meeting.
  - C. Approve Agenda  
**Motion by** Grigg, second by Krause-Emerick to approve the February 19, 2018 BOE agenda as presented. Voice vote 6-0. Motion carried.
  - D. Approve Minutes  
**Motion by** Ketchem, second by Hodgson to approve the January 9, 2018 Special BOE meeting and the January 15, 2018 BOE meeting minutes as presented. Voice vote 6-0. Motion carried.
  
- II. Citizen's Comments or Personal Appearances - None
  
- III. Board Business
  - A. Financial Business
    1. Approve Fund 10, 27, 38, 39, 49, 50, 73 and 80 Vouchers  
**Motion by** Grigg, second by Ketchem to approve the fund 10, 27, 38, 39, 49, 50, 73 and 80 vouchers in the amount of \$570,353.96 [Check #25649 to Check #25756].  
Roll call vote: Ayes-[Hodgson, Westimayer, Grigg, Ketchem, Krause-Emerick, Streblov] Nays-[none]. Motion carried.
    2. Approve Fund 60 Student Activity Account  
**Motion by** Krause-Emerick, second by Hodgson to approve the Fund 60 Activity Account as presented. Voice vote 6-0. Motion carried.
    3. Treasurer's Report  
Treasurer Ketchem presented the Treasurer's report.
  - B. Action Items
    1. Presentations - None  
Community Donation Acknowledgements – The Board thanked and acknowledged the Horicon Booster Club for their donation of \$1000 towards Jr High School Wrestling Team uniforms. The Board also thanked and acknowledged the Beaver Dam Community Hospital for their \$600 donation which will be used to help cover the cost of the athletic trainer.
    2. Resignations  
**Motion by** Ketchem, second by Grigg to accept the resignation of Jessica Johnson, Horicon Jr/Sr High School Special Education Aide, effective February 9, 2018. Voice vote 6-0. Motion carried.
    3. 2018 Summer School Director(s)  
**Motion by** Hodgson, second by Krause-Emerick to approve hiring Nancy Keller and Kris Duhr to serve as co-directors for the 2018 Summer School Program. Voice vote 6-0. Motion carried.
    4. 2018-2020 WIAA Cooperative Hockey Team  
**Motion by** Grigg, second by Hodgson to approve the 2018-2020 WIAA Cooperative Hockey Team agreement as presented [Attachment 2018-10]. Voice vote 6-0. Motion carried.

5. Acceptance of the 2016-17 Audited Financial Statements  
**Motion by** Westimayer, second by Krause-Emerick to accept the Horicon School District 2016-17 Financial Statements as prepared by Reilly, Penner and Benton LLP. Voice vote 6-0. Motion carried.
  6. 2017-18 Co-Curricular Update  
**Motion by** Grigg, second by Hodgson to approve the updated 2017-18 Co-Curricular Coaching/Advisor lists as presented [Attachment 2018-11]. Voice vote 6-0. Motion carried.
  7. Second Reading and/or Approval of Neola recommended updates to bylaws/policies
    - a. 5330 Administration of Medication/Emergency Care  
**Motion by** Ketchem, second by Westimayer to approve the Neola policy update of Policy 5330 Administration of Medication/Emergency Care. Voice vote 6-0. Motion carried.
  8. SDH Employee Handbook & Appendices ~ Updates/Revision - None
- C. Discussion Items
1. Sr. High School Washington DC Trip – Postponement  
Mrs. Graven shared that due to a number of students not being able to now commit to the Washington DC Trip, which brings the number of participants to a lower number, the trip has been postponed for a year to June, 2019.
  2. 2018 Referendum Update  
Mr. Appel shared an update on how the various referendum community engagements have been proceeding as well as a reminder of the upcoming schedule.
  3. Blue Zone Work Site Pledge  
Mr. Appel explained that the School District of Horicon is now working towards becoming a Blue Zone approved work site. The ribbon cutting celebration for Van Brunt Elementary School becoming Blue Zone approved was held February 16, 2018. The Jr/Sr High School is working to become Blue Zone approved as well.
- IV. President/Administration Reports: possible action on these reports may be considered following the report. Mrs. Streblov presented Mr. Westimayer with a WASB Service Award for his dedicated years of service on the School District of Horicon Board of Education. Monthly reports were presented by Jr/Sr High Principal Mrs. Teresa Graven and District Administrator Mr. Richard Appel.
- V. Committee Reports: possible action on these reports may be considered following the report.
- A. Curriculum  
No Report  
Chair: James Ketchem
  - B. Facilities and Finance  
No Report  
Chair: James Grigg
  - C. Co-Curricular  
No Report  
Chair: Nathan Hodgson
  - D. Personnel  
Chair: Eric Krause-Emerick  
Mr. Krause-Emerick reviewed what was discussed at the February 13, 2018 Personnel Committee meeting which included 2018-19 staff and salaries, fringe benefits and the District Administrator evaluation forms.
- VI. Entertain a motion to go into closed session.  
Pursuant to Wis. SS. 19.85 (1) C and E, for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically discussion related to 2018-19 staffing, salaries, fringe benefits and District Administrator evaluation.
- Motion by** Grigg, second by Hodgson to move to closed session at 7:36 p.m.  
Roll Call vote: Ayes-[Westimayer, Grigg, Ketchem, Krause-Emerick, Streblov, Hodgson] Nays-[none]. Motion carried.

VII. Entertain a motion to return to open session and take action if any, on closed session items.

**Motion by** Ketchem, second by Hodgson to return to open session at 8:47 p.m.

Voice vote 6-0. Motion carried.

**Motion by** Ketchem, second by Grigg to accept the resignation of Mr. Brian Gutche, Van Brunt Physical Education teacher. Voice vote 6-0. Motion carried.

VIII. Future Agenda Items and Set Future Committee/Board Meetings

<i>March BOE Mtg</i>	<i>March 19, 2018</i>	<i>7:00 p.m.</i>	<i>Van Brunt Professional Learning Ctr.</i>
<i>Personnel Committee Meeting</i>	<i>April 9, 2018</i>	<i>6:00 p.m.</i>	<i>Van Brunt Professional Learning Ctr.</i>
<i>Co-Curricular Committee Mtg</i>	<i>TBD in April</i>		<i>Van Brunt Professional Learning Ctr.</i>
<i>Facilities &amp; Finance Committee Mtg</i>	<i>TBD in April</i>		<i>Van Brunt Professional Learning Ctr.</i>

IX. Adjournment

**Motion by** Grigg, second by Krause-Emerick to adjourn at 8:51 p.m. Voice vote 6-0. Motion carried.

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Tina Streblov, Board President  
Approved 03/19/2018